



The CORGI Trust

TERMS AND CONDITIONS OF GRANT/LOAN AWARDS

1. Your organisation must be a registered charity, a school or academic body or a recognisable, and accountable, good cause.
2. Grants/loans will be paid either by cheque or direct credit transfer in one lump sum once the grant has been approved. If the award covers more than one year then the grant tranches will be paid annually in advance. Trustees will also consider funding tranches for the duration of programme/projects of less than one year.
3. Grants/loans are awarded on an individual application basis and therefore repeat funding should not be expected, or planned for however, The CORGI Trust operates a Re-application funding programme.
4. A CORGI representative and/or a CORGI Trust representative may attend your venue to officially present the cheque and co-ordinate appropriate publicity.
5. If our offer of a grant has not been accepted within six months of the date of our grant/loan offer letter it will automatically lapse.
6. Your organisation should start to spend the grant/loan within 6 months of it being paid. If your project has not started within six months of the date of our grant/loan offer letter we reserve the right to ask for any money paid to be returned, unless we have agreed to the delay in writing.
7. Your grant/loan can only be used for the purpose(s) for which it is given and should not be used for any other purpose without our approval in writing.
8. Grants/loans awarded must not be given or transferred to any third party but must be used solely by the organisation it was awarded to. If the grant/loan is used for a purpose not outlined in the application, we reserve the right to ask for any money paid to be returned.
9. You will take reasonable care to ensure that the project is conducted in a proper manner and in accordance with applicable laws and relevant guidance. By providing a grant The CORGI Trust is not accepting any responsibility for the programme/project.
10. Our support should be mentioned, in appropriate terms, in publications, websites, events and other publicity relating to your programme/project – copies of which will be supplied on request. Please contact The CORGI Trust office, in the first instance, to receive our corporate branding guidelines.
11. By agreeing to the terms and conditions of grant/loan awards you agree that all photos, video material and case studies supplied by your organisation can be used by The CORGI Trust in its publicity material
12. Background material including photos, video material, stories and logos must be provided to The CORGI Trust at the time of receipt of the grant and throughout the grant/loan period so that we are able to report back on the grant/loan to our Trustees, funders and supporters.
13. The CORGI Trust retains the right to monitor and audit the project/programme throughout its development and may seek to request interim reports.
14. A report should be sent back to The CORGI Trust office on the use of your grant/loan within six months of the end of the project or when the money has been spent. Please use the Grant Report Form that was sent out with the grant/loan offer letter.

15. The CORI Trust requires explicit report back information as to beneficiaries, deliverables, monitoring and measurement of achievements against stated objectives, milestones and considered and audited assessments.
16. The CORGI Trust reserves the right to veto any other organisation, individual or group involved in the programme/project and will require full clarification as to their involvement, prior to any funding being made available.
17. We reserve the right to ask for the whole of a grant/loan or any unspent balance to be returned if it is found out that your organisation has provided false information or has not adhered to the terms and conditions of acceptance.

Please sign this form and return it to The CORGI Trust.

**Signed on behalf of the
applicant organisation
mentioned below**

Name *(please print)*

Position

Organisation

Date

Nigel Dumbrell
Trust Manager

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