

# Ensuring Landlords Legal Compliance

Access Solutions and Tenant Safety



CORGI Essential Seminars .

## Understanding your Legal Obligations

When it comes to gas safety, are you certain you have a clear understanding of your legal obligations?

Would you be able to demonstrate in court if necessary, that your team had understood and applied gas safety procedures, taking the required steps to protect your tenants?

This is a one day seminar covering three essential topics for social sector landlords. The day includes refreshment breaks and an opportunity to meet fellow social sector colleagues over lunch.

The topics covered will be of particular benefit to professionals in Local Authorities and Housing Associations such as:

- Housing Directors and Managers
- Head of Tenant Services
- Property Services Managers and Heads
- Housing Services Managers
- Housing Maintenance Managers
- Health and Safety Managers



# Ensuring Landlords Legal Compliance

## Access Solutions and Tenant Safety

As part of our ongoing training seminars, CORGI Consultancy's **Ensuring Landlords Legal Compliance** seminar will strengthen your knowledge across this crucial area of your responsibility.

Sessions on **carbon monoxide awareness**, how to deal with **no access situations** and how to **choose the right contractor** for the job will give you the perfect opportunity to access the extensive knowledge and experience of our experts.

The seminar is provided in a relaxed and informative way, explaining technical jargon so you will leave feeling more confident and capable of developing your gas management systems, protecting your tenants and complying to your legal requirements.



### Our attendees say:

*"This day has helped us develop our procedures, measure our effectiveness and most importantly make sure we are doing everything we can to keep our clients safe"*  
*Head of Tenant Services*

*"Always pitched at the right level and leaves me feeling assured in what I now have to do to bring our organisation up to the correct level."*  
*Housing Association Director*

*"CORGI at its best. It was an interesting and rewarding day - very enjoyable"*  
*Local Authority Maintenance Manager*

## SEMINAR DETAILS

### 9.30 am: Session one Carbon Monoxide (CO) Awareness and CO Detectors

Knowledge of CO poisoning and its causes is crucial for social landlords in order to implement appropriate gas safety procedures.

- Overview of CO
- How gas appliances and servicing can affect CO
- Use of CO detectors in tenants' properties
- How to respond to CO detector activation or report of fumes
- Advice for Frontline/Call Centre staff
- Overview of British standards
- Setting procedures for CO detector activation or report of fumes and use of CORGI CP26.

### 11.15 am: Session two Contractor Evaluation and Selection Process and Quality Control Systems

Ensure you choose a contractor that is right for your organisation and tenants.

- Tools for selecting gas contractors
- Checking company and operative competencies
- Systems and procedures required of a contractor
- Effective quality control regimes
- Assessing results of quality control
- Using quality control to continually improve contractor performance.

### 1.15 pm: Session three Dealing with No Access Situations and Void Property Checks

This much requested topic will clarify the reasonable steps social landlords must take and leave you confident to review your procedures.

- No access procedures
- HSE best practice to help you gain access to relevant properties (HSE best practice)
- Managing void property checks
- Managing mutual exchanges.

### 3.00 pm: Q&A. Discussion and Close

#### SEMINAR FEE

Seminar fee is **£189 (plus VAT)** with **10% discount off additional places**. This includes **lunch and refreshments and seminar notes to take away**.

### Book your place today

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